



Vzw Kunstschaats Academie Hivernia Mechelen
Spuibekstraat 1, 2800 Mechelen
url: www.hivernia.be
email: secretariaat@hivernia.be
Telefoon: 0479/469.162

Hivernia Cup

Invitation

Dear club secretaries,
Dear skaters,

We hereby invite you to our International Interclub B-Competition and our International Adults Competition "Hivernia Cup" for singles ladies and men which will take place on Saturday April 13th 2019.

This competition is organized in co-operation with the Royal Belgian Figure Skating Federation (K.B.KF.), the Flemish Figure Skating Organisation (V.K.S.B.), the management of the ice rink Ice Skating Center Mechelen and the City of Mechelen.

The competition will be held on a single day (free program only).

The competition regulations and technical category content are based exclusively on the most recent General regulations for International Interclub B-competitions and National Adults Regulations.

We wish you a lot of success in your participation in this competition.

With sportive regards,

Kathleen Geerts
President KHM

Pierre Goyvaerts
Secretary KHM

Supported by





International Interclub B-Competition “Hivernia Cup”

- 1. General Regulations** The Hivernia Cup will be conducted in accordance with the ISU Constitution and General Regulations 2018, the ISU Special Regulations & Technical Rules Singles & Pair Skating and Ice Dance 2018 as well as all pertinent ISU Communications and valid decisions of the ISU Congress 2018.
Passports of the skaters must be presented at the accreditation.
- 2. Organization** Kunstschaats Academie Hivernia Mechelen (KHM)
Pierre Goyvaerts
Sint Pietersstraat 29
3110 Rotselaar
Tel: +32 (0)479/469 162
E-mail: secretariaat@hivernia.be
- 3. Ice Rink** Ice Skating Center Mechelen
Spuibekstraat 1
2800 Mechelen
Tel: +32 (0)15/291 991
E-mail: info@iscm.be
Website: <http://www.iscm.be>

The ice rink is a covered rink, skating area 60m x 30m.
The Ice Rink offers a wide variety of snacks, salades, sandwiches and hot meals.
Car and coaches parking is sufficiently available at the ice rink.
- 4. Invited members** The International Hivernia Cup Competition is considered to be an “Interclub Competition with participation of Skaters from at least two ISU Members” as per Rule 107(14) of the ISU General Regulations. Competitors will be entered by the clubs and will represent the clubs.
Competitors therefore do not require any Clearance Certificate or any other permission from their ISU Member for entering the Competition.

International Interclub B-competition
Participation is open to all skaters who belong to an ISU Member, and qualify with regard to eligibility, according to Rule 102, provided their ages fall within the limits specified in Rule 108.



The competition is for ladies and men and will be held on a single day (free program only).

International Adults competition

Participation is open to all skaters who belong to an ISU Member, and qualify with regard to eligibility, according to Rule 102, provided they meet the participation requirements in the National Adults Regulations.

The Adults-competition will include categories Bronze, Silver, Gold & Master.

5. Entrance Fee

The entrance fee is € 55 for single skaters.

6. Entries

Complete entry forms should be mailed to:
secretariaat@hivernia.be (the organizing club)
and in CC also to:

- mariabouwens@hotmail.com (the regional secretary)
- ludod@telenet.be (national competition coordinator)

Belgian skaters

Please use the latest entry form on
<http://www.skatebelgium.be/downloads.html>

Foreign skaters

Entries must be made using the enclosed Excel.

7. Closing date

Entries will be accepted until Saturday March 16th 2019, 14:00h.
Inscriptions will not be closed prior to the closing date, regardless the number of entries received.

8. Limitations

In case the number of entries exceeds the maximum capacity of 120, the participants will be determined by draw on Wednesday March 20th 2019 in accordance with V.K.S.B. competition regulations.

There will be no limitations for the organizing club.

The organizing committee will confirm the participants by mail within 1 week after the closing date, an invoice will be included.

9. Judges

Each participating foreign club has the right to propose a at the least national level qualified judge. Entries from a foreign club bringing a judge will have priority in case of too many entries.

Names of the candidate judges must be sent to
secretariaat@hivernia.be before Saturday March 16th 2019, 14:00h.

The organizing committee will provide all judges with food and



lodging during the competition.

10. Payments

If payments aren't received in full on Friday 29th March 2019, the organizing club has the right to cancel or replace the skater(s) concerned.

Please keep in mind that bank transfers can take a few days.

Account holder: vzw Kunstschaats Academie Hivernia Mechelen
IBAN: BE49 0689 0019 3571
BIC: GKCCBEBB

After the closing date, there will be no refund in case of withdraw. Withdrawals one month before the competition at the latest, because of a medical reason with implications exceeding the competition, will be exceptionally refunded if confirmed by a medical certificate.

11. Time Table

The time table will be published on the club website www.hivernia.be as well as the federation website www.skatebelgium.be and will also be sent to all foreign clubs.

Please (re-)check for possible changes when approaching the day of the competition.

During the competition, minor modifications related to the time table can be made due to organizational circumstances..

12. Starting Order

For each category, the starting order will be determined by computer prior to the competition. As soon as available, the starting order will be published on the club website www.hivernia.be as well as the federation website www.skatebelgium.be and will also be sent to all foreign clubs.

13. Planned Elements

Belgian skaters

Planned Elements will be used from the national database for B-competitions (see KBKF Comm 25.2018).

Foreign skaters

Planned elements must be sent to both mariabouwens@hotmail.com and ludod@telenet.be and before Friday 20th March 2019.



14. Music

Belgian skaters

Program music will be used from the national database for B-competitions (see KBKF Comm 24.2018).

Foreign skaters

Program music must be sent to secretariaat@hivernia.be before Friday 20th March 2019.

We recommend to use www.wetransfer.com if your club wants to transfer multiple files at once.

File format: mp3 file

File name format : FS <Category> <Full Name> <Time><Category> = BNO, INO, ANO, JUN, SEN

Example : FS ANO John Doe 2m34.mp3

All competitors must also have a copy of their music available on CD (no CD-RW or DVD) during the event only for backup purposes.

This audio CD will only contain the program music.

15. Registration

All competitors must register in person at the info desk upon arrival, at least one hour before the start of their category.

The first category on the competition day must register at least half an hour before the start of the competition.

Coaches must visibly wear a valid coach's license to enter the neutral zone.

16. Awarding Ceremony

All participants must be present in their competition costumes for the announcement of the results and the prize awarding ceremony.

The first three of each category will receive a trophy. All other participants will receive a medal.

In case of absence during the awarding ceremony, no trophies or medals will be provided.

Ranking and detailed Judges Score sheets will be published on www.skatebelgium.be

Photographic pictures of the awarding ceremonies will be taken by the organizing club and might be published on local and/or social media. When entering, competitors agree with taking and publishing these pictures.

17. Liability and Insurance

In accordance with ISU rules the organizing committee accepts no liability for injuries or damages sustained by competitors.

In accordance with ISU rules the responsibility for health and accident insurance lies with the athletes, officials and all other members of the team. Such insurance must include full medical care and repatriation.



18. Accommodations and Travel Expenses

Skaters, coaches and supporters may book travel arrangements and accommodations individually and at their own expense.

We recommend to include a cancellation insurance in case the number of entries exceeds the maximum capacity.

When arriving in Mechelen by train, you might consider one of these hotels within walking distance of both the train station and the city centre :

1. NOVOTEL Mechelen Centrum, Van Beethovenstraat 1, 2800 Mechelen
<https://tinyurl.com/Mechelen-Novotel>
2. Holiday Inn Express Mechelen City, Veemarkt 37c , 2800 Mechelen
<https://tinyurl.com/Mechelen-Holiday-Inn>
3. Hotel NH Mechelen, Korenmarkt 22-24, 2800 Mechelen
<https://tinyurl.com/Mechelen-NH>
4. Hotel Elisabeth, Goswin de Stassartstraat 26, 2800 Mechelen
<https://tinyurl.com/Mechelen-Elisabeth>

All these hotels are n walking distance of to the Ice Rink

19. Technical Regulations

The competition will be conducted in accordance with the KBKF regulations for International Interclub B-Competitions

<https://tinyurl.com/B-Competition>

and the National Adults Competition Regulations

<https://tinyurl.com/Adult-Competition>

The marking system will be used in accordance with the respective ISU Communications.

Summary of deadlines (to be followed for a correct inscription)

- 16/03/2019 14:00 pm: closing date entry forms
- 20/03/2019: draw for participations (if necessary)
- 20/03/2019: music and planned elements should be received
- 29/03/2019: full payment should be received (if not: withdrawal)
- 13/04/2019: competition day