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## Hivernia Cup

**National A competition for single skaters categories Basic  
Novices up to Seniors: 30<sup>th</sup> & 31<sup>th</sup> March 2024**

**National B competition for single skaters categories PRE up to  
Seniors: 30<sup>th</sup> & 31<sup>th</sup> March 2024**

**National Adults competition for single skaters categories  
Bronze up to Masters: 30<sup>th</sup> March 2024 or 01<sup>st</sup> April 2024**

Dear secretaries,  
Dear Judges and Technical Team,  
Dear coaches and skaters,

Kunstschaats Academy Hivernia Mechelen hereby invites you to its National A and National B and Adult competition "Hivernia Cup 2024" for girls & boys, Ladies and Men, which will take place on Saturday 30<sup>th</sup> March, Sunday 31<sup>th</sup> March and, if needed Monday 01<sup>st</sup> April 2024. This competition is a National A, B and Adult competition.

The competition is organized in co-operation with the Royal Belgian Figure Skating Federation (KBKF/FRBPA), the Flemish Skating Union (VLSU), the management of the Ice rink and the city of Mechelen.

The competition is organized in accordance with the National A-Competition Regulations, National B-Competition Regulations and National Adults-competition Regulations, and the KBKF/FRBPA internal regulations for Belgian national competitions.

We hope to welcome you and wish you a lot of success in your participation at this competition.

Kind regards,

Katheen Geerts  
President

Supported by





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## Organization

vzw Kunstschaats Academie Hivernia Mechelen (KHM)  
Spuibekstraat 1, 2800 Mechelen  
Website: [www.hivernia.be](http://www.hivernia.be)  
President: Kathleen Geerts  
Secretary: Pierre Goyvaerts  
E-mail: [secretariaat@hivernia.be](mailto:secretariaat@hivernia.be)  
Contact during competition: 0032(0)479 469 162

## Technical Data

Ice Rink Ice Skating Center Mechelen,  
Spuibekstraat 1, 2800 Mechelen, Belgium  
Website: [www.iscm.be](http://www.iscm.be)  
E-mail: [info@iscm.be](mailto:info@iscm.be)  
Tel: 0032(0)15 29 19 91

The ice rink is a covered rink, skating area 60m x 30m.

Ice Skating Center Mechelen offers a wide variety of snacks, salads, sandwiches and hot meals.

Car and coaches parking is sufficiently available at the ice rink.

The marking system (ISU judging system) will be used in accordance with the respective ISU Communications. The competition will be conducted in accordance with the latest KBKF/FRPBA regulations <http://www.skatebelgium.be/regulations.html>.

## Invited members

The National A-competition includes following categories:

Basic Novice, Intermediate Novice: short only  
Advanced Novice, Junior, Senior: short and free

Participation in these categories is only open to competitors affiliated to Belgian Clubs.

The National B-competition includes following categories :  
Preminiemen (U12-O12) , Miniemen (U12-O12), Basic Novice,  
Intermediate Novice: free only  
Advanced Novice, Junior, Senior : free only

Participation in these categories is only open to competitors affiliated to Belgian Clubs.

National Adult Competition includes following categories

Adults Bronze, Adults Silver, Adults Gold and Adults Master.

Participation in these categories is only open to competitors affiliated to Belgian Clubs.



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## Entrance Fee

The entrance fee is:

- 75 € for single skaters (Free Skating only).
- 110 € for single skaters (Short Program + Free Skating)

## Entries

Entries must be made using the Excel form available on KBKF website. Please make sure to use the drop-down menus to select club and all skaters.

Completed entry forms should be mailed to

- [secretariaat@hivernia.be](mailto:secretariaat@hivernia.be), the club secretary
- [Maria.bouwens@hotmail.com](mailto:Maria.bouwens@hotmail.com), the KBKF secretary

## Closing date

Entries will be accepted until Friday, February 16<sup>th</sup> 2024 - 18:00.

Inscriptions will **not** be closed prior to the closing date, regardless the number of entries received.

## Limitations

In case the number of entries exceeds the maximum capacity, the participants **will be determined by on-line draw on** Tuesday February 20<sup>th</sup> 2024 - 20:00 in accordance with the KBKF/FRBPA competition regulations.

The draw to select the rejected entries will be as follows:

Random draw within the participants, regardless of the competition type or category.

There will be no limitations for the organizing club.

The organizing committee will confirm the participants from all competitions by mail on Wednesday February 21<sup>th</sup> 2024. An invoice will be send.

## Payments

If payments aren't received in full on Friday March 8<sup>th</sup> 2024, the organizing club has the right to cancel or replace the skater(s) concerned.

Please keep in mind that bank transfers can take a few days.

Account holder: Mechelen Kunstschaats Academie Hivernia  
IBAN: BE49 0689 0019 3571  
BIC: GKCCBEBB

After the closing date, there will be **no refunds** in case of withdraw.

Withdrawals one month before the competition at the latest, **because of a medical reason with implications exceeding the competition date**, will be exceptionally refunded **only if confirmed by a specialists medical certificate**.

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## Music

Program music will be used from the national database.  
Participants whose program music has changed need to update the database **10 days before the first competition day at the latest.**  
(see KBKF Comm 2020.24)

**File format :** *mp3 file*

**File name format :** *FS <Category> <Full Name> <Time>*  
*<Category> = PRE, MIN, BNO, INO, ANO, JUN, SEN*

**Example :** *FS ANO John Doe 2m34.mp3*

During the event, and only for backup purposes, all competitors must also have a **copy of their music** available on **USB-stick using the correct file format and file name format.** The USB stick should contain **only** the program music.

## Planned Elements

Planned Elements will be used from the national database.  
Participants whose planned elements have changed need to update the database **10 days before the first competition day at the latest.**  
(see KBKF Comm 2020.25)

## Time Table

The time table will be published as soon as available on the federations website [www.skatebelgium.be](http://www.skatebelgium.be). Please (re-)check for possible changes when approaching the day of the competition.

During the competition, minor modifications related to the time table can be made due to organizational circumstances.

The timetable will also mention all Price Awarding Ceremonies.

## Starting Order

For each category, the starting order will be determined by draw.  
The draw will be done by computer prior to the competition.  
As soon as available, it will be published on the federation website [www.skatebelgium.be](http://www.skatebelgium.be) and will also be sent to foreign clubs.

Starting order A-competition free program is reverse to the result  
Short

## Registration

All competitors must register **in person, every competition day,** at the info desk upon arrival, **presenting their identity card or Kids ID.**

Competitors entered in the first category of the competition day must register **at latest 30min before the start of the category**

All other competitors must register **one hour before the start of their category at the latest.**

Coaches must visibly wear a valid trainers license to enter the neutral zone.

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## Awarding Ceremony

All participants must be present in their competition costumes for the announcement of the results and the prize awarding ceremony. These can be on-ice or off-ice.

There will be partial awarding ceremonies for the categories who skated in the morning before lunch-time.

In case of absence during the awarding ceremony, no trophies or medals will be provided.

## Accommodations

Skaters, coaches and supporters may book travel arrangements and accommodations individually and at their own expense.

We recommend to include a cancellation insurance in case the number of entries exceeds the maximum capacity.

## Liability and Insurance

In accordance with ISU rules the organizing committee accepts no liability for injuries or damages sustained by competitors.

In accordance with ISU rules the responsibility for health and accident insurance lies with the athletes, officials and all other members of the team. Such insurance must include full medical care and repatriation.

## Technical Regulations

The marking system (ISU Judging System) will be used in accordance with the respective ISU Communications.

The competition will be conducted **in accordance with the latest ISU/KBKF/FRBPA regulations for :**

National A competition Regulations

National B competition Regulations

National Adults competition Regulations

which can be found on

<http://www.skatebelgium.be/regulations.html>

In case ISU regulations should change by the time of the competition, program contents will be updated according to the latest ISU communications.

## Privacy regulations

The organization of this event complies to the General Data Protection Regulation legislation. Consequently, we hereby inform you that participation in our competition requires us to share personal data as follows :

- Participant list and starting order : a list of participants is shared with the judges and officials, with the audience and on [www.skatebelgium.be](http://www.skatebelgium.be). The list mentions full name, gender, category and club.
- Results : a list of participants and their detailed results is published after the competition on [www.skatebelgium.be](http://www.skatebelgium.be).

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Photographic pictures of the programs and/or awarding ceremonies will be taken and published on local and/or social media for promotion purposes. When entering the competition, participants agree with taking and publishing these pictures/video's.

## COVID-19 regulations

During the competition, COVID-19 safety measures by national and/or local health authorities may (still) apply. If so, these measures will be indicated and should be met at all times. All participants and club secretaries will be informed in advance regarding such measures.

**When showing any symptoms of the COVID-19 virus** (such as fever, coughing or trouble breathing), or in case you recently have been in contact with a person who acquired the virus, you should prioritize your health and the health of those around you. **You will therefore not be allowed to participate in the competition.**

## Accommodations and Travel facilities

Skaters, coaches and supporters may book travel arrangements and accommodations individually and at their own expense.

We recommend to include **a cancellation insurance** in case the number of entries exceeds the maximum capacity.

## Summary

<b>Closing date:</b>	Friday, February 16 <sup>th</sup> 2024 - 18:00
<b>Draw (if needed):</b>	Tuesday February 20 <sup>th</sup> 2024 - 20:00 (on-line)
<b>Confirmation:</b>	Wednesday February 21 <sup>th</sup> 2024
<b>Payments before:</b>	Friday March 8 <sup>th</sup> 2024
<b>Competition date(s):</b>	Saturday 30 <sup>th</sup> & Sunday 31 <sup>th</sup> March 2024 (A & B competition) Saturday 30 <sup>th</sup> or Monday 1 <sup>st</sup> April 2024 (Adult competition)
<b>Planned Elements:</b>	No later than 18/03/2024
<b>Music:</b>	No later than 18/03/2024

For all other questions, please feel free to contact the organizing committee at : [secretariaat@hivernia.be](mailto:secretariaat@hivernia.be)

We will respond asap and hope to welcome you all in Mechelen