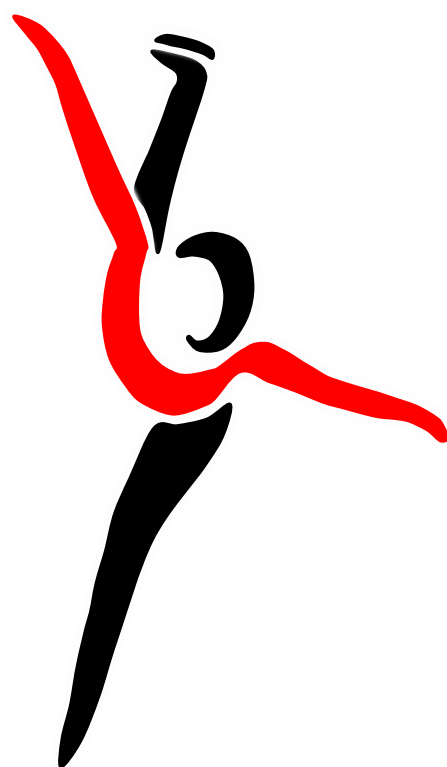


**International Interclub  
Figure Skating Competition**

**Kunstschaatsclub  
Pirouette  
Leuven**



**10<sup>th</sup>**

**Pirouette Skating**

**KILONGEIG 2K9UUS**

**Saturday october 10<sup>th</sup>, 2020**

**Ijsbaan Leuven, Belgium**



Kunstschaatsclub Pirouette Leuven VZW  
member of the  
Vlaamse Schaatsunie  
and the  
Koninklijke Belgische Kunstschaatsen Federatie

## Official Invitation

Dear skaters, club secretaries, judges and coaches,

We hereby invite you for the **10<sup>th</sup>** edition of our International Figure Skating Interclub Competition "**Pirouette Skating**" for girls & boys, which will take place on **Saturday October 10<sup>th</sup> 2020**.

This competition is organized in co-operation with the Royal Belgian Figure Skating Federation (KBKF), the Flemish Skating Union (VLSU), the management of the Icerink Leuven and the city of Leuven.

The competition will be held on a single day (**free program only**).

However, in view of the COVID-19 pandemic, it can and will not be business as usual.

**COVID-19 protocols will be applied** to ensure the safety of participants, officials and visitors. These protocols will be provided in advance.

We hope to welcome you and wish you a lot of success in your participation at this competition.

With sportive regards,

Muriël Van Roo ,  
Secretary

Jurgen Schroyen,  
President

Supported by



# International Interclub Competition “Pirouette Skating”

## Organization

Figure Skating Club Pirouette Leuven  
Ondernemingenlaan 1, 3001 Leuven, Belgium  
Website : [www.pirouetteleuven.be](http://www.pirouetteleuven.be)

President : Jurgen Schroyen  
E-mail : [voorzitter@pirouetteleuven.be](mailto:voorzitter@pirouetteleuven.be)

Secretary : Muriël Van Roo,  
E-mail : [secretariaat@pirouetteleuven.be](mailto:secretariaat@pirouetteleuven.be)

Contact during competition : <mobile phone>

## Ice Rink

Ice Rink “Ijsbaan Leuven”,  
Ondernemingenlaan 1, 3001 Heverlee (Leuven), Belgium  
Website : [www.ijsbaanleuven.be](http://www.ijsbaanleuven.be)  
E-mail : [info@ijsbaanleuven.be](mailto:info@ijsbaanleuven.be)

The ice rink is a covered rink, skating area 60m x 30m.  
Ice Rink Ijsbaan Leuven offers **a wide variety of snacks, salades, sandwiches and hot meals.**  
Car and coaches parking is sufficiently available at the ice rink.

## Invited members

The competition includes following categories :

Categories **Preminiemen and Miniemen** :

Participation in these categories is only open to competitors affiliated to Belgian clubs.

Categories **Basic Novice, Intermediate Novice, Advanced Novice, Junior and Senior** :

Participation is open to all skaters who belong to an ISU Member, and qualify with regard to eligibility, according to Rule 102, provided their ages fall within the limits specified in Rule 108.

The International Pirouette Skating Competition is considered to be an “Interclub Competition with participation of Skaters from at least two ISU Members” as per Rule 107(14) of the ISU General Regulations. Competitors will be entered by the clubs and will represent the clubs.

**Competitors therefore do not require any Clearance Certificate .**

The competition is for Girls and Boys and **will be held on a single day (free program only).**

## Entrance Fee

The entrance fee is 60 € for single skaters.

## Entries

Entries must be made using one of the enclosed Excel forms.

Completed entry forms must be sent to both

- [pirouetteskating@telenet.be](mailto:pirouetteskating@telenet.be) , the organizing committee
- [secretariaat@pirouetteleuven.be](mailto:secretariaat@pirouetteleuven.be) , the club secretary

## Closing date

Entries will be accepted **until Monday September 7<sup>th</sup> 2020, 21h.**

Inscriptions will **not** be closed prior to the closing date, regardless the number of entries received.

## Limitations

In case the number of entries exceeds the maximum capacity, the participants **will be determined by draw on Tuesday September 8<sup>th</sup> 2020 at 18h**, in accordance with KBKF/FRBPA competition regulations.

There will be no limitations for the organizing club.

The organizing committee will confirm the participants by mail on **Wednesday September 9<sup>th</sup> 2020**. An invoice per club will be included.

## Judges

Each participating foreign club has the right to propose a at the least national level qualified judge. Entries from a foreign club bringing a judge will have priority in case of too many entries.

Names of the candidates are sent to [pirouetteskating@telenet.be](mailto:pirouetteskating@telenet.be) before closing date.

The organizing committee will provide all judges with food and lodging and compensations according to KBKF Comm 2019.21.

[http://www.skatebelgium.be/uploads/4/4/0/7/44077929/communication\\_kbkf\\_2019.21.pdf](http://www.skatebelgium.be/uploads/4/4/0/7/44077929/communication_kbkf_2019.21.pdf)

## Payments

If payments aren't received in full on **Saturday September 19<sup>st</sup> 2020**, the organizing club has the right to cancel or replace the skater(s) concerned.

Please keep in mind that bank transfers can take a few days.

Account holder : **KUNSTSCHAATSCLUB PIROUETTE LEUVEN VZW**

IBAN : **BE57 7344 2734 5835**

BIC : **KREDBEBB**

After the closing date, there will be **no refund** in case of withdraw.

Withdrawals one month before the competition at the latest, **because of a medical reason with implications exceeding the competition date**, will be exceptionally refunded **if confirmed by a medical certificate**.

## Time Table

As soon as available, the time table will be published on the club website [www.pirouetteleuven.be](http://www.pirouetteleuven.be) as well as the federation website [www.skatebelgium.be](http://www.skatebelgium.be) and will also be sent to all foreign clubs.

Please (re-)check for possible changes when approaching the day of the competition.

During the competition, minor modifications related to the time table can be made due to organizational circumstances.

## Starting Order

For each category, the starting order will be determined by computer prior to the competition.

As soon as available, the starting order will be published on the club website [www.pirouetteleuven.be](http://www.pirouetteleuven.be) as well as the federation website [www.skatebelgium.be](http://www.skatebelgium.be) and will also be sent to all foreign clubs.

## Planned Elements

Belgian skaters :

Planned Elements will be used from the national database.

Foreign skaters :

Planned elements must be sent to [mariabouwens@hotmail.com](mailto:mariabouwens@hotmail.com) and in copy to [pirouetteskating@telenet.be](mailto:pirouetteskating@telenet.be) **before Saturday September 26<sup>th</sup> 2020.**

## Music

Belgian skaters :

Program music will be used from the national database.

Foreign skaters :

Program music must be sent to [pirouetteskating@telenet.be](mailto:pirouetteskating@telenet.be) **before Saturday September 26<sup>th</sup> 2020.**

We recommend to use [www.wetransfer.com](http://www.wetransfer.com) if your club wants to transfer multiple files at once.

**File format** : *mp3 file*

**File name format** : *FS <Category> <Full Name> <Time>*  
*<Category> = PRE, MIN, BNO, INO, ANO, JUN, SEN*

**Example** : *FS ANO John Doe 2m34.mp3*

During the event, and only for backup purposes, all competitors must also have a **copy of their music** available on **USB-stick using the correct file format and file name format**, or on **audio CD** (no CD-RW or DVD). If an audio CD is used, it will **only** contain the program music.

## Registration

An info desk will be in place in the cafeteria of the ice rink.

Competitors entered in the category **Preminiemen** must register at the info desk upon arrival, **half an hour before the start of their category at the latest.**

All other competitors must register **one hour before the start of their category at the latest.**

Coaches must visibly wear a valid trainers license to enter the neutral zone.

## Awarding Ceremony

In view of the COVID-19, all ceremonies will be off ice and only for the first three places of each category. These first three will receive a trophee. All other participants will receive a medal.

In case of absence during the awarding ceremony, no trophees will be provided.

## Liability and Insurance

In accordance with ISU rules the organizing committee accepts no liability for injuries or damages sustained by competitors.

In accordance with ISU rules the responsibility for health and accident insurance lies with the athletes, officials and all other members of the team. Such insurance must include full medical care and repatriation.

## Technical Regulations

The marking system (ISU Judging System) will be used in accordance with the respective ISU Communications.

The competition will be conducted **in accordance with the latest KBKF/FRBPA regulations for International Interclub B-Competitions**

which can be found on

<http://www.skatebelgium.be/regulations.html>

- free program only
- foreign skaters : all categories have age restrictions according to ISU-regulations and communications

In case ISU regulations should change by the time of the competition, program contents will be updated according to the latest ISU communications.

## Privacy regulations

The organization of this event complies to the General Data Protection Regulation legislation. Consequently, we hereby inform you that participation in our competition requires us to share personal data as follows :

- Participant list and starting order : a list of participants is shared with the judges and officials, with the audience and on [www.skatebelgium.be](http://www.skatebelgium.be). The list mentions full name, gender, category and club.
- Results : a list of participants and their detailed results is published after the competition on [www.skatebelgium.be](http://www.skatebelgium.be).
- COVID-19 visitor list : for contact tracing purposes, a list of visitors will be required. This list mentions full name and (mobile) phone number, enabling us to inform you in case someone also present at the competition is later tested positive for COVID-19.

Photographic pictures of the programs and/or awarding ceremonies will be taken and published on local and/or social media for promotion purposes. When entering the competition, participants agree with taking and publishing these pictures.

## COVID-19 regulations

During the competition, COVID-19 safety measures by national and/or local health authorities will (still) apply. These measures will be indicated and should be met at all times. The organization will inform all participants regarding the most recent applicable measures in advance.

**When showing any symptoms of the COVID-19 virus** (such as fever, coughing or trouble breathing), or in case you recently have been in contact with a person who acquired the virus, you should prioritize your health and the health of those around you. **You will therefore not be allowed to participate in the competition.**

COVID-19 safety procedure in case you have been in contact with a person who is tested positive for the COVID-19 virus :

- Immediate compulsory self-quarantine.
- Day 5 after the contact : PCR test Covid-19.
- In case of a negative result, the activity can be restarted, provided that extra care is taken for the basic measures: mouth mask, hand hygiene, social distancing.
- Day 12 after the contact : retesting.

## Accommodations and Travel Expenses

Skaters, coaches and supporters may book travel arrangements and accommodations individually and at their own expense.

We recommend to include a **cancellation insurance** in case the number of entries exceeds the maximum capacity.

When arriving in Leuven by train, you might consider one of these hotels within walking distance of both the train station and the city centre :

- NOVOTEL Hotel Leuven Centrum, Vuurkruisenlaan 4, Leuven  
<http://www.novotel.com/nl/hotel-3153-novotel-leuven-centrum/index.shtml>
- IBIS Budget Hotel Leuven Centre, Martelarenlaan 10, Leuven  
<http://ibisbudgethotel.ibis.com/nl/hotel-6682-ibis-budget-leuven-centrum/index.shtml>
- Park Inn by Radisson Leuven Hotel, Martelarenlaan 36, Leuven  
<http://www.parkinn.com/hotel-leuven>

Transport to the Ice Rink can be made by public transport or taxi from the train station.

When arriving by bus or by car, also check out :

- IBIS Hotel Heverlee, Sint-Jansbergsesteenweg 405, Leuven (Heverlee, next to the E40).  
<http://ibishotel.ibis.com/nl/hotel-8519-ibis-leuven-heverlee/index.shtml>

More options available at :

<http://www.leuven.be/vrije-tijd/toerisme/overnachten/hotels/>

## **Summary**

Closing date : Monday September 7<sup>th</sup> 2020, 21h

Draw, if needed : Tuesday September 8<sup>th</sup> 2020, 18h

Confirmation : Wednesday September 9<sup>th</sup> 2020

Payments before : Saturday September 19<sup>th</sup> 2020

Music and Planned Elements : Saturday September 26<sup>th</sup> 2020